

Latest Report Card

For students transferring schools in Jordan:

- Latest Ministry Report Card
 - Annual Results Card
 - Stamped by the previous school and Directorate of Private Education.
 - Certificate of Student Transfer from previous school.
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For students coming from outside of Jordan:

School Reports must be stamped and certified from:

- i. Ministry of Education (in the country of origin)
 - ii. Ministry of Foreign Affairs (in the country of origin)
 - iii. Jordanian Embassy or Jordanian Cultural Attaché (in the country of origin)^δ
 - iv. Directorate of Examinations & Tests (Jabal al-Webdeh/ Tel: 064624814) for report equivalence.
 - v. Directorate of Private Education (Jabal Al-Hussein/ Tel: 06469603), for an official acceptance letter.^ε
- Students with UK school transcripts must certify their reports at The British Council (Jabal Amman/ Tel: 064603420), then steps 4 and 5 only.
 - Students with USA school transcripts must certify their reports at AMIDEAST (Abdoun/ Tel: 065929994), then steps 4 and 5 only.

^δ In the case of no Embassy or Cultural Attaché, the Jordanian Ministry of Foreign Affairs (Amman/Tel: 06573150 will acknowledge certification from the Ministry of Foreign Affairs in the country of origin as sufficient.

^ε Directorates of Examinations and Private Education will request originals and copies of passport, acceptance letter from IIS and valid residency for non-Jordanian students.

For 10th Grade – National students:

- 8th grade report card
- 9th grade report card

For 11th Grade – International students:

- 9th grade report card
- 10th grade report card

For 12^h Grade – International students:

- 9th grade report card
 - 10th grade report card
 - 11th grade report card
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- Valid passport copy
- Valid residency card copy (for non-Jordanian students)
- Copy of birth certificate (original or ratified copy for 1st.graders)
- Two recent personal photos
- Copy of the Family Book
- Health certificate and/or vaccination card